

# Congrex Association Project Management

Let's  
meet

## If you want to achieve more

If your association has great plans but insufficient resources for their implementation Congrex can help.

Congrex provides management support for any type of project by providing outsourcing solutions. Our services allow you to realise your projects and let your existing staff or volunteers focus on other tasks.

### Our services include:

- Accreditation and certification projects
- Membership development and marketing campaigns
- Communication and public relation activities
- EU affairs monitoring
- Organisation of courses, seminars and workshops

### Our approach:

- Have a devoted contact person committed to assuring highest quality project delivery
- Provide full financial transparency through budget control and accurate reporting
- Plan in accordance with agreed timeline
- Implement up-to-date vendor management and outcome evaluation
- Use state-of-the-art communication platforms and tools to coordinate the activities of all stakeholders
- Deliver bespoke progress reports and statistics

### Why Congrex

Our professional attitude makes the difference. Congrex managers are experienced, client focused, solution oriented and efficient. You will benefit from our experience in delivering

projects for both association volunteers and senior staff. Contact us to find out how we can help you.

### Contact Information:

Congrex Belgium  
P: +32 2 6452670  
E: [brussels@congrex.com](mailto:brussels@congrex.com)